

**MINUTES  
JOINT CONSULTATIVE AND SAFETY COMMITTEE**

**Tuesday 8 June 2021**

Councillor Alex Scroggie (Chair)

Present:	Councillor Roxanne Ellis Councillor Boyd Elliott Councillor Paul Feeney	Councillor Helen Greensmith Councillor Jennifer Hemingway Councillor Paul Wilkinson
Unison:	Susan Buchanan	Alison Hunt

Officers in Attendance: D Archer, M Avery, A Dubberley, M Hill and F Whyley

**1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.**

None

**2 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 23 FEBRUARY 2021**

**RESOLVED:**

That the minutes of the above meeting, having been circulated, be approved as a correct record.

**3 DECLARATION OF INTERESTS.**

None.

**4 SICKNESS ABSENCE**

The Head of HR Service Planning and Performance introduced a report, which had been circulated in advance of the meeting, giving information about the current levels of sickness absence in the organisation.

**RESOLVED:**

To note the report.

**5 MINOR CHANGES TO THE ESTABLISHMENT**

The Head of HR, Performance and Service Planning presented a report, which had been circulated in advance of the meeting, highlighting minor changes to the staffing establishment since the last meeting.

**RESOLVED:**

To note the report.

**6 CURRENT STAFFING ISSUES**

The Head of HR, Performance and Service Planning presented a report, which had been circulated in advance of the meeting, highlighting particular issues of interest that relate to the council's workforce.

**RESOLVED:**

To note the report.

**7 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.**

None.

**8 EXCLUSION OF PRESS AND PUBLIC**

That, Members being satisfied that the public interest in maintaining the exemption outweighs the public interest in disclosing the information that under Section 100(a)(4) of the Local Government Act 1972, the public and press be excluded from the meeting during the consideration of the ensuing reports on the grounds that the reports involve the likely disclosure of exempt information as defined in Paragraph 4 of Part 1 of Schedule 12a of the Local Government Act 1972.

**9 CONSULTATION CLOSURE- LEGAL SERVICES**

The Head of Governance and Customer Services introduced a report, which had been circulated in advance of the meeting, making final recommendations on the proposed restructure of staffing within the Legal Services team.

**RESOLVED to:**

- 1) Note the comments received from staff and trade unions on the proposals in the report;
- 2) Support the proposed changes and note that the Chief Executive has delegated authority to authorise the implementation of the changes with effect from 29 June 2021.

**10 CONSULTATION CLOSURE- DEVELOPMENT AND PLACE**

The Head of Development and Place presented a report, which had been circulated in advance of the meeting, making final recommendations on the proposed restructure of staffing within the Development and Place team.

**RESOLVED to:**

- 1) Note the comments received from staff and trade unions on the proposals in the report; and
- 2) Support the proposed changes and note that the Chief Executive has delegated authority to authorise the implementation of the changes with effect from

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## **CONSULTATION CLOSURE- COMMUNICATIONS**

The Chief Executive introduced a report, which had been circulated in advance of the meeting, making final recommendations on the proposed restructure of staffing within the Communications Team.

### **RESOLVED to:**

- 1) Note that no comments were received from staff and trade unions on the proposals in the report; and
- 2) Support the proposed changes and note that the Chief Executive has delegated authority to authorise the implementation of the changes with effect from

The meeting finished at 6.25 pm

Signed by Chair:  
Date: